Handling Information in a Care Setting

£25 Per Candidate

Approved by CPD

Duration 20 mins\*

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Handling Information in a Care Setting:

When working in a care setting it is so important to build positive relationships with care users. Confidentiality and the correct handling of personal information are vital for trusting relationships and a breach in this may lead to a service user becoming unwilling to cooperate with their care providers.

This course provides an introduction to the concept of handling information in care settings. At the end of the course you will understand the need for secure handling of information and you will know how to access support if you have any questions regarding access to information. The course will cover the important role confidentiality plays in developing trusting relationships with the people in your care and it will define key terms such as ‘need to know’ and ‘consent’. It also touches on the legislation that is in place relating to the handling and storing of information and the obligations each person has under these laws.

Duration: 20 minutes (Note: This is based on the amount of video content shown and is rounded off. It does not account in any way for loading time or thinking time on the questions).

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| Course | Module Number | Module Name | Pass % Required |
| Handling Information in a Care Setting | 1 | Legislation | 70 |
| Handling Information in a Care Setting | 2 | Putting it Into Practice | 70 |

**Recommended System Requirements**

• Browser: Up to date web browser

• Video: Up to date video drivers

• Memory: 1Gb+ RAM

• Download Speed: Broadband (3Mb+)